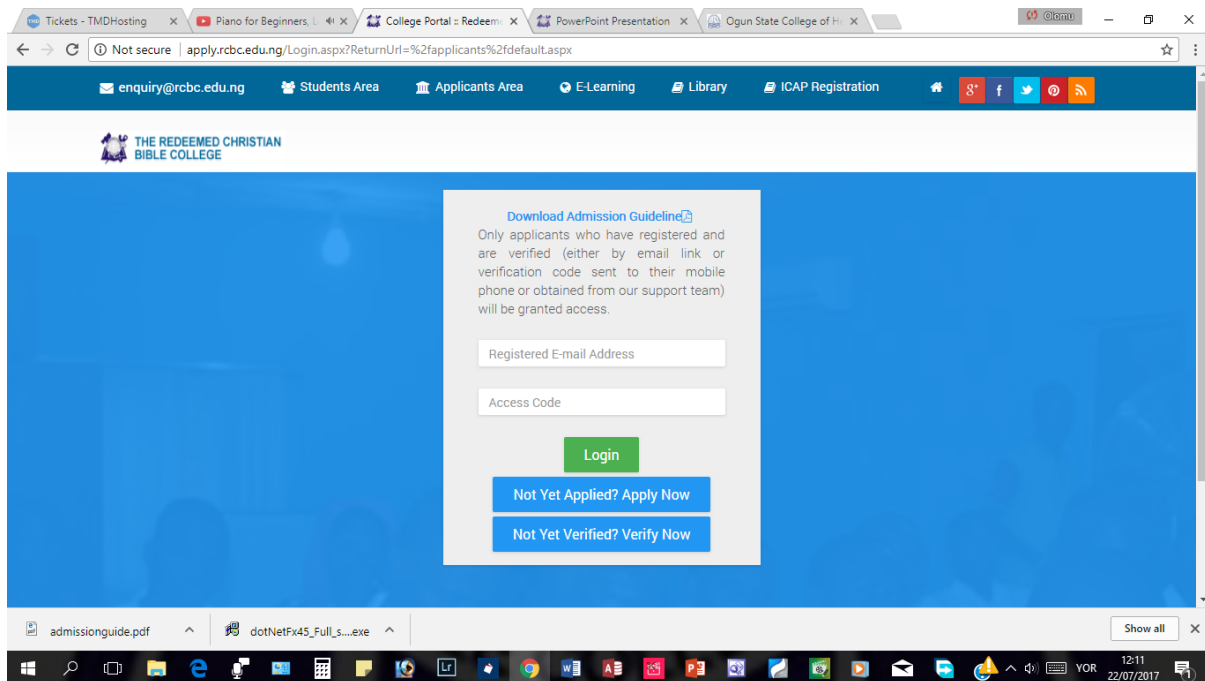


1. After Payment Proceed to [www.rcbc.edu.ng](http://www.rcbc.edu.ng) to fill the form online



2. Click to apply newly (*click on NOT YET APPLY? APPLY NOW*)
3. Fill in the required preliminary information - *your names, email and phone number & submit.* (Skip the option of campus for now).
4. Check your mail box for verification link
5. After Verification you will be issued an access code which will thereafter serve as your password until your admission is completed
6. Login with your registered email and the access code
7. Provide your **payment confirmation code** and **click confirm**, the system will automatically confirm your payment
8. Proceed to fill the application form, upload your passport photograph, submit and then log out
9. Log in again to print two copies of the form, submit one to your coordinator and keep one.
10. See your campus coordinator(*for part-time*) for further instructions. Or call these numbers **08056820198, 08030789185**

**NOTE:** *In case you did not receive verification code please go back to the portal and click on the "Application Area" Click on NOT YET VERIFIED? Then fill the form and click on resend on resend verification code. If you received verification code on your phone or email then please go to the Applicant Area, click insert the verification code, registered email and click on **VERIFY MY APPLICATION***